

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JANUARY 3, 1963.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Thursday, January 3, 1963.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1958
General Construction Loan of 1954	General Construction Loan of 1959
General Construction Loan of 1955	General Construction Loan of 1960
General Construction Loan of 1956	General Construction Loan of 1961
General Construction Loan of 1957	General Construction Loan of 1962,

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1956, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962
Chapter 885 of the Acts of 1961, and as amended in 1962, and
Chapter 128 of the Acts of 1962,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BOARD OF PUBLIC WORKS:

a. The Secretary advised the Board of the payment of \$11,925.00 from Program 29 of the budget of the Board of Public Works to the University of Maryland, at \$75.00 each, for 159 students for the Fall Semester of 1962-63 for Teacher Training Scholarships.

b. The Secretary advised the Board of the receipt of \$1,815.00 from the University of Maryland, covering Remission of Teacher Training Scholarships for 32 students at Maryland State College, at \$55.00 each, and credit of same to Program 29 of the budget of the Board of Public Works.

c. Mr. Bernard F. Nossel, Chief Deputy Comptroller, appeared before the Board with a recommendation, dated December 28, 1962, for Standard Travel Regulations to apply to State employees traveling on official business for the State government. Mr. Nossel explained that the proposed regulations are basic and provide for supplementation or modification according to the needs within the various State agencies. Such supplementation or modification should be forwarded to the Committee that drafted the regulations. The Committee proposes to review all supplementations or modifications before they are presented to the Board of Public Works for incorporation into the Standard Regulations.

The Board approved the recommendations and upon the suggestion of Mr. Rennie formally appointed the following persons to the Committee on Travel Allowances:

Mr. James P. Slicher, Chief of the Budget Bureau.
Mr. Bernard F. Nossel, Chief Deputy Comptroller.
Mr. Andrew Heubeck, Secretary, Board of Public Works.
Mr. P. J. Lambdin, Deputy State Auditor.

(cont.)

(Board of Public Works-c)

It was recommended that the proposed regulations become effective July 1, 1963, and that the various agencies be contacted immediately so that any supplementary regulations or modifications adopted may be incorporated into the final draft which shall be returned to the Board for approval and included in the Minutes prior to July 1, 1963.

d. The Board approved the recommendation of the Department of Public Improvements, agenda Item M-4-B, that the following item be cancelled covering the unused portion of the appropriation as all of the work under the appropriation has been accomplished and acknowledgment has been received. Bonds will not be issued covering this portion of the appropriation.

General Construction Loan of 1960-Item 2	\$4,455.30+ .
"Air Conditioning Treasury Building Annex, Annapolis."	

BONDS:

In accordance with the provisions of Section 6 of the various General Construction Loan Laws, the Department of Public Improvements submitted, in Agenda Item M-4-A, the following appropriation with unencumbered balance, which was certified to be complete as of the date of today's meeting.

General Construction Loan of 1959-Item 97 --
Maryland School for the Deaf, "Construction of Primary School Building.

The Board accepted this report.

BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to contracts of Boys' Village of Maryland, under the funds indicated:

General Construction Loan of 1960-	
Item 73 - Cancellation of unused portion of appropriation for "Equipment for New Admissions Cottage", as all work has been accomplished. Bonds will not be issued for this portion of the appropriation. (M-4-B)	\$ 964.29
Item 77 - John R. Maas, Inc., for Change Order #4 to contract approved May 17, 1962 for Paving, Miscellaneous, Site Improvements and Street Lighting. Credit. (C-5-B)	91.05+
Item 78 - Diale Engineering Co., Inc., for Change Order #2 to contract approved Feb. 13, 1962 for Construction of 2 Staff Residences. Credit. (C-5-A)	164.00+
General Construction Loan of 1961-Item 64 -	
E. Stewart Mitchell, Inc., for Road and Parking Area for Staff Residences. (Item 4)	10,800.00 .

CENTRAL LAUNDRY:

The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Central Laundry:

General Construction Loan of 1958-Item 71	List 47	\$1,009.42 .
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COMPTROLLER OF THE TREASURY:

1- Comptroller Louis L. Goldstein presented to the Board an "Agreement on Coordination of Tax Administration" between the State of Maryland and the Internal Revenue Service of the United States Treasury Department, to be effective as of the date of execution and until rescinded by both parties thereto. It was stated that the Agreement would be entered into for the exchange of tax information and the carrying out of joint arrangements to improve the enforcement of tax laws in the respective jurisdictions.

After the Agreement had been reviewed, it was approved by the Board. The Agreement is to be forwarded to the Commissioner of Internal Revenue for execution. Comptroller Goldstein is to follow through with the details necessary for the complete execution of this Agreement by all parties thereto, and will file an executed copy of same with the Board of Public Works for its permanent records.

2- Upon the recommendation of the Department of Public Improvements, agenda Item 1, the Board approved award of the following contracts for the Gasoline Tax Division of the State

(cont.)

(Comptroller of the Treasury)

Comptroller's Office. Payment is to be made from the funds indicated.

Budget Program 06.04.06.01-08 --

Emjay Engineering and Construction Co., Inc., for Air Conditioning, etc. in connection with the installation of IBM data processing equipment. (Item 1)	\$2,700.00
Liskey Aluminum, Inc., for Installation of Elaflor for new equipment. (Item 1)	2,424.00
Simpson Electric Co., for Electric Service to the new equipment. (1)	750.00 .

CROWNSVILLE STATE HOSPITAL:

The Board approved the recommendation of the Department of Public Improvements, agenda Item M-4-B, that the following item be cancelled covering the unused portion of the appropriation, as all of the work has been accomplished and acknowledgement has been received. Bonds will not be issued covering this portion of the appropriation.

General Construction Loan of 1960-Item 45	\$3,838.78
"Construction of two parking areas, one at old boiler house site, the other at the administration building."	

DEER'S HEAD STATE HOSPITAL:

1- The Secretary advised the Board of the following fire damage at Deer's Head State Hospital:

December 17, 1962 - Main Hospital Building, 2nd Floor Elevator Lobby.
December 26, 1962 - Main Hospital Building, 1st Floor, West Wing.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Deer's Head State Hospital, with payment to be made from the funds indicated:

Budget Program 1-10.01.06.02-10 --	
Bevans-Caldwell, Inc., for Alterations to Dishwasher Area, including New Dishwasher. (Item 11)	\$12,352.00 .

DEPARTMENT OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Southern Maryland Correctional Camp. The funds involved are set forth below.

General Construction Loan of 1960-Item 90 --	
Bacon & Passarelli, Inc., for Change Order #3 to contract approved Sept. 19, 1961, for Construction of Southern Maryland Camp. Fee applies to Dodson, Smeallie, Orrick & Assoc. (C-9)	\$3,195.57
Bacon & Passarelli, Inc., for cancellation of Change Order #2 which was approved May 17, 1962, and return to the unallocated balance of the appropriation. (M-3)	1,113.50+ .

DEPARTMENT OF FORESTS AND PARKS:

1- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1957-Item 45	List 207	\$ 4708
General Construction Loan of 1959-Item 31	List 209	70.20
General Construction Loan of 1960-Item 26	List 203	296.83
	List 219	207.07
General Construction Loan of 1961-Item 18	List 204	27.90
Item 19	List 210	35.10
Item 20	List 204	256.53
Item 22	List 204	96.18
	List 218	1.12
Item 25	List 210	58.50
Item 27	List 218	87.81
Item 33	List 210	46.80
General Construction Loan of 1962-Item 10	List 211	23.40
Item 12	List 211	70.20
Item 18	List 211	128.70
Item 19	List 211	70.20
Item 27	List 211	140.40
Item 28	List 211	58.50 .

(cont.)

(Dept. of Forests & Parks)

2- Under Agenda Item P-2-B the Department of Public Improvements requested approval for the execution of a Right-of-Way Agreement between the Department of Forests and Parks and The Potomac Edison Company, for the extension of electric line to the Lambs Knoll Fire Tower in connection with the lease agreement approved by the Board at its meeting of November 13, 1962. This Lease Agreement is between the Department of Forests and Parks and the United States of America for a parcel of land at the crest of Lambs Knoll on top of South Mountain.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks. The funds involved are indicated below.

Budget Program 09.04.00.02-08 --	
Lewis M. Alexander, for Installation of Rain Gutters and Downspouts on Supervisor's Residence, Black Hill Ranger Station. (6-C)	\$ 128.00
Budget Program 09.04.00.05-08 --	
Carl Belt, Inc., for cancellation of unused portion of allocation for work at Herrington Manor Dam, approved Nov. 13, 1962. \$1,500.00 was allotted; actual cost was \$1,125.80. (M-2-B)	374.20+
Worcester County Roads Department, for surface treatment of road in the Milburn Landing Recreation Area. (6-A)	2,534.40
Budget Program 09.04.00.08-08 --	
R. O. Sullivan, for Electric Work at the Miller House, Susquehanna State Park. Funds were authorized from the General Emergency Fund at the meeting of Nov. 13, 1962. (6-B)	435.00
General Construction Loan of 1952-Item 3.2 --	
Savin Heirs, for Jury Award under condemnation proceedings for Lot T on Maryland Heights, 11th Election District, Washington County, for 107 acres for Harpers Ferry National Monument. (P-2-A)	2,250.00
General Construction Loan of 1955 -	
Item 21 - Cancellation of unused portion of allotment approved Feb. 11, 1957 for Social Security. (M-2-C)	42.30+
Item 27 - Annuity Bond Fund, for the transfer of cash for the unused portion of the appropriation for "Patapsco State Park, Marriottsville Recreation Area, Water Supply System". (M-4-C)	5,762.98+
Item 28 - Annuity Bond Fund, for the transfer of cash for the unused portion of the appropriation for "Patapsco State Park, Orange Grove Area, Road Construction and reconstruction". (M-4-C)	805.85+
General Construction Loan of 1957 -	
Item 39 - Cancellation of unused portion of allotment approved June 9, 1958 for Social Security and return to unallocated balance. (M-2-D)	152.64+
Transfer of cash to the <u>Annuity Bond Fund</u> of the unused portion of the appropriation for "Seneca Creek State Park: Water Supply System". (M-4-C)	5,402.58+
Item 43 - Allocation of additional amount for Employer's Share of Social Security to Item 43-3. (M-2-D)	3.63
General Construction Loan of 1959-Item 24.5 --	
Donald R. Chesser and wife, for 3 acres, more or less, and improvements for Patapsco State Park. (P-2-C)	20,000.00
General Construction Loan of 1960-Item 37.5 --	
Paul E. Renner and Goldy A. Renner, his wife, for 3-1/2 acres for South Mountain-Catoctin Watershed Conservation Area (Greenbrier). (P-2-D)	6,750.00
Edward W. Coey, for 13-3/5 acres, for South Mountain-Catoctin Watershed Conservation Area (Greenbrier). (P-2-E)	700.00
Carl E. Haupt and Elizabeth R. Haupt, for 2.8 acres, for South Mountain-Catoctin Watershed Conservation Area (Greenbrier). (P-2-F)	150.00
General Construction Loan of 1961-Item 22.4 --	
Milton J. Dance, Sr., Realtor, for invoices of \$8,076.20 and \$2,775.25 for work on Gunpowder State Park. (I-5-B)	10,851.45

(cont.)

(Dept. of Forests & Parks-3)

General Construction Loan of 1962 -

Item 21 - Willard Layman, for rental of backhoe for trenching work at Savage River State Forest: New Germany Recreation Area. (I-5-A)	\$ 22.50
Item 24.5-Allocation for prison labor in clearing for roads, water lines, etc. at Shad's Landing Recreation Area of Pocomoke State Forest. (M-2-A) To:-Item 24.5.	5,000.00

DEPARTMENT OF LABOR AND INDUSTRY:

The Secretary brought to the attention of the Board a request, dated December 12, 1962, of the Department of Labor and Industry for permission to write-off the \$5.50 which was invoiced to Rose Cleaners on August 15, 1962. It is understood that this firm is no longer in business.

The Board approved this request.

DEPARTMENT OF MARYLAND STATE POLICE:

1- Upon the recommendation of the Department of Public Improvements, the Board approved cancellation of the unused portion of the appropriation to the Department of Maryland State Police listed below, as the project has been completed and bonds will not be issued for the funds set forth:

General Construction Loan of 1961-Item 13	
"Benson Barracks: Sewage Disposal System (M-4-B)	\$21,996.70+.

2- The Board approved the following items submitted on the agenda for the Department of Maryland State Police, being Items P-3-A and P-3-B, and authorized execution of the Deeds as requested:

"Reference is made to Item P-6-A of this Department's agenda of November 13, 1962 whereby approval was granted for execution of deed granting to Baltimore County right-of-way to permit construction of Sudbrook Lane on State Police property. One of the considerations in granting this right-of-way was the construction by the County at 'no cost' to the State of storm drainage facilities to the State Police property. Approval is requested for execution of Deed and Agreement granting to the county right-of-way across the State Police property for the construction of the storm drain."

"Reference is made to Item P-6-B of this Department's agenda of November 13, 1962 whereby the State of Maryland cancelled the reverter clause in the deed to the Kiwanis Club of Pikesville, Inc. relative only to that portion of the property to be used in the construction of Sudbrook Lane. Approval is now requested for cancellation of the reverter clause as applies to the 10' drainage and utility easement in which will be constructed the storm sewer which will serve the State Police property in Pikesville as referred to in the item immediately proceeding." (This is a part of the former property of the Maryland Old Line Confederate Soldiers Home.)

EASTERN SHORE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital. Payment is to be made from the funds indicated.

Budget Program 10.03.04.03-08 --

Goslee Roofing & Sheet Metal, Inc., for Change Order #1 to contract approved Oct. 4, 1962 for Roof Repairs to Administration Building. (C-7-C). Credit.	\$ 100.00+
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General Construction Loan of 1958-Item 28 --

The George H. Schuman Co., Inc., for Change Order #1 to contract approved Aug. 13, 1962, for Renovation of Sewage Pumping Station for Geriatrics Bldg. Fee-Matz, Childs & Associates, Inc.(C-7-A)	590.27
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General Construction Loan of 1961-Item 39 --

Chas. E. Brohawn & Bros., Inc., for Change Order #1 to contract approved Aug. 13, 1962, for Construction of Central Kitchen. Fee-George, Miles & Buhr. (C-7-B)	175.00 .
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GENERAL EMERGENCY FUND:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotments from the General Emergency Fund:

Comptroller of the Treasury-Central Payroll Bureau - \$72,023.00, for additional expenses in converting the present payroll system to IBM equipment, with the exact amount to be determined at the end of the current fiscal year and reported to the Board at that time. (Budget Program 06.04.09.01)

Public Service Commission - \$2,500.00, for extra legal assistance on a part-time basis for the remainder of the current fiscal year. (Budget Program 07.13.00.01)

Mr. Albert L. Sklar, Chairman, and Mr. Albert L. Deen, Executive Secretary, of the Public Service Commission, appeared before the Board to explain the reason for the request for this allotment. It was stated that the Commission will be able to engage this extra legal assistance on a part-time basis for the remainder of the current fiscal year. This man will, in effect, be a Law Clerk whose duties will be to keep the Commission aware of all changes in federal and local laws relating to the Public Service Commission. He will be working for the Commission and the General Counsel subject to all payroll regulations.

2- The Board approved the request of the Department of Public Improvements for the following allotment from the General Emergency Fund:

Department of Public Improvements - \$1,500.00, to continue the additional personnel working on the Fire Insurance Program for the period of February 1st to June 30th, 1963. Budget Program 06.10.00.01-08.

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOAN OF 1961:

1- The Board approved the recommendation, submitted by the Secretary, from the State Department of Education, dated January 3, 1963, for payment of the following schedule to cover the allotment from the General Public Junior or Community College Construction Loan of 1961 to the Harford Junior College projects, CC-626A and 626B:

January 1963	\$110,000	September 1963	\$125,000
June 1963	115,200	November 1963	42,700.
August 1963	110,000		

2- Upon the recommendation of the State Board of Education and the Department of Public Improvements, agenda Item M-5, the Board approved the allocation of \$25,000 from the General Public Junior or Community College Construction Loan of 1961 to Hagerstown Community College, CC-628A, for site acquisition.

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated.

Comptroller of the Treasury - renewal lease with Helen S. Brown, as Lessor, for space on the first floor of 9 Market Street, Cumberland, effective for a term of one year from February 1, 1963, at an annual rental of \$2,400.00.

Military Department - two (2) new leases with the Secretary of the Army, as Lessor, covering NIKE Battery BA-09 (land totaling 117 acres, more or less, and improvements in Fork, Baltimore County, Maryland) and NIKE Battery BA-92 (land totaling 75.31 acres, more or less, and improvements on Greenspring Avenue, Baltimore County, Maryland), effective for a term of five years from August 30, 1962, revocable on thirty (30) days' written notice by either party. There is no rental charge; the Military Department will be responsible for maintenance, repair and operational costs of these premises.

State Roads Commission, as Lessor - new lease with Lyle E. Gatzke, covering approximately one-quarter (1/4) acre of land on the north side of St. Barnabas Road at the intersection of St. Barnabas and Brinkley Roads, Prince George's County, Maryland, for a term of one year from November 1, 1962, and then to continue on a monthly basis, at an annual rental of \$240.00.

State Roads Commission, Lessor - for leases negotiated for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Effective Date</u>
Wm. E. Beazel	133 Reynolds St., Cumberland	\$ 780	11/1/62
John W. Chapman	Milnor Ave., Cumberland	1,080	11/1/62
John T. Stegmaier	Orchard St., Cumberland	216	12/1/62

(cont.)

(Leases)

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Effective Date</u>
Wm. Weatherholt	Rt. 5, Cumberland	\$1,020	11/1/62
Daniel R. O'Connor	5611 Huntsmoor Rd., Arbutus 27	1,320	12/1/62
Howard L. Harris	Corner Md. Rts. 30 and 31, Manchester	540	11/1/62
Charles W. Turner	US Rt. 40 nr. New Germany Rd., Frostburg	480	11/1/62
Haywood R. Groom	4021 Jones Bridge Rd., North Chevy Chase	1,440	10/1/62
George W. Crocker	6500 B St., NE, Washington, D.C.	240	11/1/62 .

MARYLAND CHILDREN'S CENTER:

The Board approved the recommendation of the Department of Public Improvements, agenda Item M-4-B, that the following item be cancelled covering the unused portion of the appropriation, as all of the work under the appropriation has been completed and bonds will not be issued covering this amount:

General Construction Loan of 1960-Item 87

Maryland Children's Center: Construction of Wing to provide
Classroom and Gymnasium facilities, including utilities.

\$ 78.25+.

MARYLAND HOUSE OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction. Payment is to be made from the funds indicated.

General Construction Loan of 1961-Item 75 --

Truman B. Cash, for appraisal of ground on northwest side of House
of Correction Road in 4th Election District, Anne Arundel County.
(A-1)

\$ 100.00

General Construction Loan of 1962-Item 79 --

Dodson, Smeallie, Orrick and Associates, for preliminary plans and
specifications for Additional Laundry Facilities. (I-6)

1,017.56 .

MARYLAND INSTITUTION FOR MEN:

1- The Board approved request of the Department of Correction, dated December 12, 1962, for authority to spend \$5.00 from the Board of Public Works-Fire Loss Account, account No. 23, to cover the cost of repairing a door which was damaged on March 25, 1962 at the Maryland Institution for Men.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Maryland Institution for Men, with payment to be made from the funds indicated:

General Construction Loan of 1959-Item 86 --

Engineering Corporation of Baltimore, for work in connection with
existing sewage treatment plant. (Item 8)

\$2,600.00 max.

MARYLAND INSTITUTION FOR WOMEN:

The Board approved the recommendation of the Department of Public Improvements, agenda Item M-4-B, that the following be cancelled covering the unused portion of the appropriation, as all of the work under the appropriation has been completed and bonds will not be issued covering this amount:

General Construction Loan of 1960-Item 100 --

"Installation of sanitary facilities in cells of "B", "C" and
Lane Cottages."

\$37,488.61 .

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Maryland School for the Deaf:

General Construction Loan of 1960-Item 102

List 52

\$ 666.40 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Maryland School for the Deaf, payable as indicated:

General Construction Loan of 1961-Item 89 --

Hicks-Tate, Inc., for Change Order #1 to contract approved Nov. 13,
1962 for Construction of Two Dormitories, Site Improvements and
Utilities. Fee-Charles F. Bowers. (C-4)

\$12,000.00 .

MILITARY DEPARTMENT:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department, involving the funds indicated.

Budget Program 07.03.00.03-08 --

Carl Belt, Inc., for construction of Gas Can Racks in Gas and Oil Storage Building, Cumberland Armory. (7-A)	\$ 150.00
Harry S. Winner, for Removal of 2 Trees, Frostburg Armory Parking Lot. (7-B)	200.00
Brandenburg Electric, for New Lighting, Hagerstown Armory. (7-C)	870.00

General Construction Loan of 1956 -

Item 11 - Annuity Bond Fund, for transfer of cash covering unused portion of the completed project in the appropriation for the Dundalk-Essex Area Armory. (M-4-C)	131.34+
Item 12 - Annuity Bond Fund, for transfer of cash covering unused portion of appropriation for the completed project of "Construction of Armory in Cumberland". (C-4-C)	802.18+.

MISCELLANEOUS:

The Secretary advised the Board of the receipt of \$50.00 from Dr. Carl P. Russell in payment of rent for the month of January 1963 covering 17 State Circle Annapolis, Maryland. (Shaw House property)

MONTEBELLO STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, agenda Item M-4-C, the Board approved cancellation of the unused portion of the following appropriation and the transfer of the cash to the Annuity Bond Fund:

General Construction Loan of 1952-Item 22 --

Annuity Bond Fund, for the transfer of cash unused on the completed project "New Chronic Disease Hospital Building and renovation of existing buildings on Sydenham site".	\$1,139.25+.
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MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Montrose School for Girls. Payment is to be made from the funds indicated.

Budget Program 1962-11.01.05.04-11 --

Engineering Corporation of Baltimore, for cancellation of the item in the Minutes of Oct. 4, 1962, showing the contract has having been completed and there being an unused balance in the funds allocated for Chemical Feeder Equipment. (M-1)	\$1,196.43
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Budget Program 11.01.05.62-62 --

Engineering Corporation of Baltimore, for Change Order #1 to contract approved June 11, 1962 for Modifications to Water Treatment Plant. (C-6)	1,100.00 max.
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MORGAN STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College. Payment is to be made from the funds set forth:

General Construction Loan of 1955-Item 121 --

Lingard C. Mullhausen, Inc., for Installation of Drainage for one electric manhole and one steam manhole. (2-A)	\$ 790.00
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General Construction Loan of 1960-Item 110 --

Electrico, Inc., to remove and place in storage a high voltage cable, pole and transformer in connection with construction of parking lot wall. (2-B)	346.00
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Crest Contracting Co., Inc., for Change Order #2 to contract approved Nov. 13, 1961 for Construction of Roads, Parking Areas and Miscellaneous Site Improvements in Vicinity of Auditorium-Arts Building. Fee applies to Knecht and Human. (C-2)	929.00 .
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NEW YORK WORLD'S FAIR:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts in connection with Maryland's participation in the New York World's Fair of 1964-1965, with payment to be made from Program 34 of the budget of the Board of Public Works.

Tatar & Kelly and Van Fossen Schwab, for architectural services under the appointment approved Nov. 13, 1962. (I-1)	\$1,132.38
Reese Press, for letterheads and envelopes. (I-7-A)	38.50
D. Stewart Webb, for mimeographing. (I-7-B)	25.50
Carreiro Industrial Designers, Exhibition Designer, for expenses from Oct. 21 to Nov. 21, 1962. (I-7-C)	4,955.69 .

PATUXENT INSTITUTION:

1- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Patuxent Institution.

General Construction Loan of 1960-Item 92	List 31	\$1,385.18 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to appropriations of Patuxent Institution.

General Construction Loan of 1957-Item 95 --	
Annuity Bond Fund, for the transfer of cash after cancellation of the unused portion of the appropriation for "Construction of Diagnostic Center", which project has been completed. (M-4-C)	\$ 211.22+
General Construction Loan of 1961-Item 72 --	
Diale Engineering Co., Inc., for Change Order #1 to contract approved Oct. 4, 1962 for Earthwork, Roads, Fencing and Related Site Improvements. (C-11)	3,100.00 .

THE CLIFTON T. PERKINS STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved the following credit in connection with funds appropriated to the Department of Mental Hygiene for The Clifton T. Perskin State Hospital:

General Construction Loan of 1957-Item 54 --	
Annuity Bond Fund, for the transfer of cash after cancellation of the unused portion of the appropriation for "Institute for Criminal-16 Insane: Construction of Staff Housing for 16 employees", which project has been completed. (M-4-C)	17,458.64+ .

ROSEWOOD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits in connection with contracts relating to Rosewood State Hospital:

Annuity Bond Fund Reserve-Unallocated --	
Cambridge Iron and Metal Co., Inc., for Dismantling and Removal of 2 Steam Engine Generator Sets in Power House. (5-A)	\$1,818.00+
Budget Program 10.03.05.03-08 --	
General Wrecking Co., for Demolition of Gundry Building. (5-B)	1,990.00 .

SEWAGE TREATMENT PLANT LOAN OF 1957:

1- The Secretary presented to the Board recommendation, dated December 12, 1962, of the State Department of Health that the following balance be reverted to the unallocated balance in the Sewage Treatment Plant Loan of 1957, which recommendation the Board approved:

Town Commissioners of Indianhead - Project WPC-MD-47	\$1,928.79.
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2- The Board approved recommendation of the State Department of Health, dated December 26, 1962, presented by the Secretary, that an allotment be made from the Sewage Treatment Plant Loan of 1957 toward the cost of the following project, which is estimated at \$906,438.62:

Project WPC-MD-52 - Anne Arundel County Sanitary Commission Riviera Beach-Sewerage	\$226,609.00 .
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SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of the following fire losses which had occurred at Spring Grove State Hospital:-

December 10, 1962 - Main Building, Top Floor.
December 26, 1962 - Hillcrest Building, Clothes Changing Room.

2- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Spring Grove State Hospital.

General Construction Loan of 1961 - Item 55	List 41	\$ 581.50
	List 42	894.80 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital. Payment is to be made from the funds indicated.

John R. Maas, Inc., for South Entrance Road to Infirmary Building and Bland-Bryant Building. Fee-Robertson & Associates from General Construction Loan of 1960-Item 64. (10-B)		\$131,443.00
Budget Program 11.10.03.07-25	\$1,937.00	
General Construction Loan of 1960-Item 63	36,810.70	
General Construction Loan of 1960-Item 64	92,695.30.	

General Construction Loan of 1961-Item 58 --

E. L. Stebbing and Co., Inc., for Change Order #2 to contract approved June 11, 1962, for Acoustic Plaster Ceilings in Hamilton and White Buildings. (C-8)	1,672.00
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General Construction Loan of 1962-Item 54 --

The Standard Elevator Co., for Installation of Elevator in the Foster-Wade Building. (10-A)	17,655.00 .
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STATE DEPARTMENT OF EDUCATION:

1- The Secretary presented to the Board a request, dated November 1, 1962, of the State Department of Education that an emergency be declared to exist in connection with the classification "Assistant Director of Division, State Department of Education". Also presented was the recommendation of the Standard Salary Board.

After due consideration, the Board declined to approve this request.

2- Bowie State Teachers College -

a. The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Bowie State Teachers College.

General Construction Loan of 1961-Item 98	List 14	\$ 84.50 .
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b. Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to appropriations for Bowie State Teachers College:

Budget Program 13.04.04.04-08 --		
Blair Brothers, for Painting Staff House and certain areas in Tubman Hall. (3-A)		\$4,975.00
General Construction Loan of 1958-Item 98 --		
The Powers Regulator Co, for work on damaged regulator.)		167.50
Minneapolis Honeywell Regulator Co., for one air dryer, etc.) (I-3-B)		225.00
United Clay and Supply Corp., for work on air compressor.)		349.05
General Construction Loan of 1960-Item 116 --		
Cancellation of unused portion of appropriation for "Improvements to Athletic Field, including provision of track and baseball diamond", which project has been completed and bonds will not be issued. (M-4-B)		2,142.82+
General Construction Loan of 1961-Item 99 --		
Arthur P. Shamer, for Hot Water Generator Facilities-Science Wing. Fee-Ernest F. Siegel & Associates. (3-B)		3,330.00
General Construction Loan of 1962-Item 100 --		
Marshall and Lewis, for preparation of preliminary plans for Dining Hall and Student Activities Building, under appointment of May 17, 1962. (I-3-A)		3,030.00 .

(cont.)

(St. Dept. of Education)

3- Coppin State Teachers College -

a. The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Coppin State Teachers College:

General Construction Loan of 1957-Item 140	List 30	\$ 152.88 .
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b. Upon the recommendation of the Department of Public Improvements, the Board approved the following credit in connection with funds for Coppin State Teachers College:

General Construction Loan of 1957-Item 140 --		
Annuity Bond Fund, for transfer of cash after cancellation of the unused portion of the appropriation for "Construction of Auditorium-Gymnasium-Classroom Building", which project has been completed. (M-4-C)		
		\$25,704.35 .

4- Frostburg State Teachers College -

a. After due consideration of Item P-1 of the agenda of the Department of Public Improvements, the Board declined to approve the purchase of property at 92 Beall Street, extended, Frostburg, Maryland, owned by Gerald Cole and Anna Cole, his wife, at a cost of \$5,500.00. If approved, funds would have been available in the General Construction Loan of 1958-Item 103.

The Board authorized the department to initiate condemnation proceedings for the acquisition of this property for Frostburg State Teachers College.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Frostburg State Teachers College. Payment is to be made from the funds set forth.

General Construction Loan of 1962-Item 105 --		
Raymond Test Borings by Raymond Concrete Pile Division, in connection with the construction of Women's Dormitory. (I-4)		
		\$ 514.33.

5- Salisbury State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved the following credit in connection with appropriation for Salisbury State Teachers College:

General Construction Loan of 1960-Item 125 --		
Cancellation of the unused portion of appropriation for "Construction of roads, walks, parking areas and first stage development of athletic field" as this project has been completed and bonds will not be issued for this amount. (M-4-B)		
		\$5,111.61 .

6- Towson State Teachers College -

a. The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Towson State Teachers College:

General Construction Loan of 1961-Item 120	List 30	\$ 178.36
General Construction Loan of 1962-Item 123	List 29	1,182.50 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, payable from the funds indicated:

Budget Program 13.04.07.04-08 --		
S. H. Jackson, for Change Order #2 to contract approved June 11, 1962, for connecting Emergency Generators and for New Electric Feeders. Total Change Order - \$330.00. (C-3)		
		\$ 265.00

General Construction Loan of 1959-Item 125 --		
S. H. Jackson, for balance of cost of Change Order #2 to contract approved June 11, 1962, for Emergency Generators and New Electric Feeders. Total Change Order - \$330.00. (C-3)		
		65.00 .

STATE DEPARTMENT OF HEALTH:

The Board approved the report, presented by the Secretary, dated December 28, 1962, of the Committee on Problems Relating to Contractual Agreements covering persons employed by the State Department of Health on a part-time basis who are regularly employed by another State agency.

2NX AA

STATE DEPARTMENT OF PUBLIC WELFARE:

- 1- The Secretary presented to the Board a request, dated September 7, 1962, of the State Department of Public Welfare that an emergency be declared to exist in connection with the following classifications:
- Chief, Division of Child Welfare Standards
 - Chief, Division of Consultant & Prevention Services
 - Chief, Division of Standards for Local Services
 - Chief, Division of Supervision of Local Services.

Also presented was the recommendation from the Standard Salary Board.

After due consideration, the Board approved this request.

- 2- The Secretary presented to the Board a letter from the Acting Director of the State Department of Public Welfare requesting authorization to disburse Federal Funds the first of February and the first of March, 1963, in excess of the Federal Fund balance divided by the number of remaining months as required by the Budget Bill, with the understanding that the Department will not allow an actual overexpenditure of State Funds. The Federal government increased its participation under the formula as of October 1st, 1962 and Federal Funds in excess of the amount shown in the Budget are available to the Department. Approval of this request simply authorizes the agency to exceed payment from State balances under the formula set out in the Budget document until such time as the increase in the winter months has been determined. At that point a budget amendment will be prepared and approved, which will place into the accounts sufficient monies to comply with the formula provided in the Budget Bill.

Upon hearing this explanation, the Board approved the request of the Department.

STATE EMPLOYEES:

- 1- See: Board of Public Works)
State Department of Education)
State Department of Health) of these Minutes.
State Department of Public Welfare)
State Law Department)
State Roads Commission)
- 2- The Board approved extensions of sick leave in the following cases:
- Crownsville State Hospital - Mrs. Louise B. Mayhew, Psychiatric Aide I, for a period of three months from January 25, 1963. If this employee is still unable to return to duty at the end of that time, it is recommended that consideration be given to retirement from the State service for this employee.
- Rosewood State Hospital - Harry Ziegler, Plumber-Foreman, for the period January 30 to May 17, 1963, which is the maximum leave available to this employee.
- Springfield State Hospital - Howard Collins, Cook, for a period of three months from December 31, 1962. If this employee is still unable to return to duty at the end of that time, it is recommended that the case be reviewed on the basis of his physical condition at that time.
- Springfield State Hospital - Robert E. Greenshields, Maintenance Superintendent III, for a further period of January 5, 1963 to April 2, 1963, which is the maximum leave available to this employee.
- Springfield State Hospital - Mrs. Jennie Elizabeth Shaughney, Psychiatric Aide I, for a further period of three months from December 23, 1962.

STATE LAW DEPARTMENT:

The Secretary presented to the Board a request, dated January 2, 1963, of the State Law Department that an emergency be declared to exist in connection with the classification of "Special Assistant Attorney General". Also submitted to the Board was the recommendation of the Standard Salary Board.

After due consideration, the Board approved this request.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State Property no longer required in connection with the conduct of the State's business by the Agency indicated:

Boys' Village of Maryland-motor vehicle	\$ 100.00
Circuit Court of Baltimore City-office equipment	25.00
Court of Appeals of Maryland-office equipment	100.00
Comptroller of the Treasury-office equipment	12.50
Correctional Camps-office equipment	10.00
Crownsville State Hospital-office equipment and livestock	424.44
Eastern Shore State Hospital-office equipment and livestock	102.66
State Department of Health-office equipment	68.20
Henryton State Hospital-livestock	269.24
Maryland Institution for Men-livestock	2,872.26
Department of Motor Vehicles-motor vehicle and office equipment	2,531.60
Mt. Wilson State Hospital-livestock	356.35
Clifton T. Perkins State Hospital-office equipment	50.00
Department of Maryland State Police-motor vehicles	202,175.00
Public Service Commission-office equipment	35.00
State Department of Public Welfare-office equipment	135.00
State Roads Commission-office and road equipment and scrap	14,883.97
Rosewood State Hospital-office equipment	50.00
Springfield State Hospital-motor vehicles and office equipment	391.00
Spring Grove State Hospital-office equipment and scrap	118.95
Maryland Training School for Boys-livestock	659.57

Barrett School for Girls - inventory transfer of one steel tank (600 gallon capacity) to Crownsville State Hospital.

Comptroller of the Treasury - inventory transfer of one IBM electric typewriter from the General Department to the Alcoholic Beverages Division. Removal from inventory of General Department and junk one 12x19' rug.

Henryton State Hospital - inventory transfer of 2 stretchers on wheels, 50 wash basins and 53 male urinals to Spring Grove State Hospital.

Henryton State Hospital - remove from inventory and junk miscellaneous household equipment. Remove from inventory one television set, which was stolen and not located.

Military Department - remove from inventory and junk one broadcasting and receiving set assigned to the Fifth Regiment Armory, Baltimore.

Rosewood State Hospital - remove from inventory and junk miscellaneous equipment.

Towson State Teachers College - remove from inventory and junk one tape recorder.

Boys' Forestry Camps-motor vehicles	\$ 550.00
Maryland House of Correction-livestock	1,794.84
Department of Mental Hygiene-office equipment	20.00
Montrose School for Girls-livestock	479.81
Department of Maryland State Police-motor vehicle	576.00
State Department of Public Welfare-office equipment	25.00
Towson State Teachers College-office equipment	106.00

STATE ROADS COMMISSION:

1- The Secretary presented to the Board a letter from the State Roads Commission, dated January 3, 1963, in which request was made for authority to pay a retiring employee for unused compensatory time earned prior to July 1, 1956. This request is based upon the ruling of the Board of Public Works of May of 1956 and as covered in Bulletin NS-64 of the Commissioner of Personnel.

The Board denied the request.

2- The Secretary submitted request, dated December 5, 1962, of the State Roads Commission that an emergency be declared to exist in connection with the classification of "Special Attorney II, State Roads Commission". Also submitted was the recommendation of the Standard Salary Board.

After due consideration, the Board approved this request.

(cont.)

(State Roads Commission)

3- The Secretary submitted to the Board request of the State Roads Commission, dated December 20, 1962, that emergencies be declared to exist in connection with the following positions:

Executive Assistant to Chairman (SRC)
Secretary, State Roads Commission
Chief Administrative Officer (SRC).

Also submitted to the Board were the recommendations of the Standard Salary Board, dated December 21, 1962.

The Board approved this request.

4- The Board confirmed the approval which had been given by the individual members to the State Roads Commission for execution of the following Deeds, since the last meeting of the Board.

Harley A. Chaney and Marguerite E., wife, for excess land in Allegany County, being portion of the former Harry Stern property, R/W Item 45354, Contract A-452-15-620.

Roy V. Smith and Nellie R., wife, for excess land in Allegany County, being portion of the former Guy Vance property, R/W Item 43066, Contract A-464-2-620.

Louis J. Smith and Stella R., wife, for excess land in Baltimore County, being portions of former properties of Edward G. Hawke, R/W Item 47583 and J. L. A. Willingham, R/W Item 44786, Contract B-635-7-420; and one and one-half story brick dwelling.

James F. Gauss and Mildred L., wife, of Quitclaim deed to 1,540 sq. ft., more or less, of Easement Area in Baltimore County, being portion of former James F. Gauss property, R/W Item 35909, Contract B-635-11-420, acquired by the Commission for slope easement, the necessity for which was eliminated by the grantee adjusting the surrounding area; however, plat attached to the original deed to grantee erroneously showed easement requirement from this property.

Henry V. Davis, M.D., and Eloise H., wife, for excess land in South Chesapeake City, Cecil County, being portions of former properties of Harry W. Jackson, R/W Item 12740; George W. Hodge, R/W Items 12739, 12737, 12735; George W. Jordan, R/W Item 12738; and Charles Brady, R/W Item 12736, Contract Ce-165-6-211; and two-story frame dwelling.

Hubert E. Mills and J. Everett Robertson, for excess land in Charles County, being portions of former properties of Laverne Myren, R/W Item 29143, and Elizabeth F. Swann, R/W Item 29144, Contract Ch-288-10-520.

Antoinette Hardisty, for two parcels of excess land in Prince George's County, being portions of former James M. Spencer property, R/W Item 39138; and Antoinette Hardisty property, R/W Item 39140, Contract P-631-27-320.

Mary Louise Raup, of excess land in Washington County, being portion of former Charles A. Bausman property, R/W Item 3039, Contract W-186-625.

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the State Roads Commission. Payment is to be made from the funds indicated.

Budget Program 08.01.00.38 --

The Weidemuller Construction Co., for Change Order #1 to contract approved Oct. 4, 1962 for Construction of Garage-Shop Building, Howard County. (C-10)

\$ 779.70 .

STATE TREASURER:

1- The Governor advised the Board that the Honorable Hooper S. Miles, State Treasurer for many years, had decided to retire and suggested that an appropriate Resolution be prepared commending Mr. Miles on his long years of faithful service to the State.

The Board directed the Secretary and the Director of the Department of Public Improvements to prepare an appropriate Resolution commending Mr. Miles on his unprecedented service as State Treasurer, over a longer term of years than any other person in the history of the State. When prepared, this Resolution is to be submitted to the Board for its approval, then appropriately framed for presentation to Mr. Miles by the members of the Board. The text of the Resolution is to be inscribed in the Minutes of the Board.

2- The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds which were completed by the State Treasurer since the last meeting of the Board. These reports were ordered filed.

(cont.)

(State Treasurer -2)

December 17, 1962 - State Accident Fund:

Exchange of \$400,000 United States Treasury 2-3/4% Bonds,
due 4/1/1975-80, for \$400,000 United States Treasury
1½% Notes, due 10/1/1967.
Sale of \$400,000 United States Treasury 1½% Notes, due
10/1/1967

Unsatisfied Claim and Judgment Fund:

Purchase of \$200,000 United States Treasury Bills, due
10/15/1963.
Collection and deposit of \$200,000 United States Treasury
2½% Bonds, matured December 15, 1962.

December 20, 1962 - State Highway Construction Bond-Second Issue-Sinking Fund:

Collection and deposit of \$1,300,000 United States Treasury
Bills, matured December 20, 1962.

State of Maryland-General Funds:

Sale of \$4,000,000 United States Treasury Bills, due 1/10/1963.

State Highway Construction Bond-Second Issue-Sinking Fund:

Subscription for \$3,600,000 United States Treasury Bills,
due 6/20/63.

December 24, 1962 - State of Maryland-General Funds:

Sale of \$7,000,000 United States Treasury Bills, due 1/13/1963.

December 27, 1962 - State Highway Construction Bond-Second Issue-Sinking Fund:

Collection and deposit of \$1,800,000 United States Treasury
Bills, matured December 27, 1962.

SUPERINTENDENT OF PUBLIC BUILDINGS & GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits in connection with contracts for the various public buildings in Annapolis, to the funds indicated:

General Construction Loan of 1960-Item 2 --

Cancellation of the unused portion of the appropriation for the
project "Air Conditioning Treasury Building Annex, Annapolis",
as this work has been completed and the bonds will not be
issued. (M-4-B)

\$4,455.30 +

Budget Program 06.04.06.01-08 --

Emjay Engineering and Construction Co., Inc., for Air Condition-
ing, etc. in connection with the installation of IBM data
processing equipment for the Comptroller's Office. (Item 1)
Liskey Aluminum, Inc., for Installation of Elaflor for new
equipment at Comptroller's Office. (Item 1)
Simpson Electric Co., for Electric Service to the new equip-
ment of the Comptroller's Office. (Item 1)

2,700.00

2,424.00

750.00 .

UNIVERSITY OF MARYLAND:

1- The Secretary advised the Board of the transfer to the budget of the University of Maryland of \$585.46 from Item 22 of the Board of Public Works-Fire Losses State Property Fund, under the authority granted the University of Maryland under date of April 2, 1954.

2- Baltimore -

The Board approved Construction Items 9 and 10 of the agenda of the Department of Budget and Procurement covering the following expenditures and award of contracts by the University of Maryland for the Baltimore Campus:

General Construction Loan of 1962-Item 155 List 155 \$ 36.24

General Construction Loan of 1961-Item 140 --

B. C. Carriker Manufacturing Company, Inc., for 248 wall
cabinets and storage cabinets, for the John Eager Howard
Hall.

22,890.00 .

(University of Maryland-2, Baltimore)

3- College Park -

a. The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland for College Park:

General Construction Loan of 1961-Item 129	List 147	\$ 54.50
	List 146	147.00
Item 131	List 147	66.75
General Construction Loan of 1962-Item 147	List 149	2,702.00
	List 151	51.00 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of the University of Maryland in connection with contracts for that institution.

General Construction Loan of 1960 -

Item 143 - Cancellation of the unused portion of the appropriation for the completed project "Planning and preparation of plans and specifications for Arts and Science Classroom Building and Auditorium, for which bonds will not be issued. (M-4-B)	\$6,568.12+
Item 145 - Coleman and Wood, Inc., for deductible portion of storm damage claim in the total amount of \$291.00, as covered by loss dated January 15, 1962 report. (2-B) (I)	100.00

General Construction Loan of 1961-Item 133 --

F. G. Williams, Inc., for Change Order #2 to contract approved Aug. 13, 1962 for Construction of Infirmary Building. Fee-Rhees Burkett. (C-1) Credit.	1,010.00+
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General Construction Loan of 1962-

Item 143 - The Electro Steam Generator Corp., for Electro-Steam Generator in the Skinner Building. Fee-Alfred M. Rinaudot. (9-B)	975.00
Item 144 - Coleman and Wood, Inc., for Renovation of Woods Hall for Zoology. Fee-Alfred M. Rinaudot. (9-A)	31,804.00
Item 151 - Physical Plant Department, University of Maryland, College Park, for site improvement work in connection with the Renovation of Dormitories for Men. (Item 2-A) (I).	9,994.00 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Leander H. Huleck, Jr.
Secretary.